

Principal: Mr R Gummery
Vice Principal: Miss K Athawes
Vice Principal: Mrs L Fraser

Dear Parent/Guardian,

Date as postmark.

Our Year 10 students have now received the initial Letter of Introduction to the 2022 Work Experience Programme, together with a Permission Form to take part in the Programme, which needs to be completed by a Parent/Guardian and returned to me asap.

The Year 10 students have also received a 'Flow Chart' containing some very useful information relating to the Work Experience Programme from 'start to finish'.

During the next few days I will be asking the Year 10 Form Tutors to hand out a copy of the Student Guide to the Work Experience Database which supports the information contained within the original Letter of Introduction to the Programme. I am sending this out, as I can track which students have requested consent to access Telford & Wrekin Council's Education Business Links Team Database, containing details of many employers who have offered Work Experience Placements in the past, and note that not many of our Year 10 student's have requested access consent to date. I am hoping this this Guide will provide guidance and further information, which may be required.

Regards

Tracey Hoof (Mrs)
Ercall Wood Academy.

