

To: All members of parents/carers

Friday 10<sup>th</sup> November 2023

### Parent governor vacancy

I am writing to inform you of a vacancy that has arisen for the role of parent governor and to invite you to express your interest in becoming a parent governor of Ercall Wood Academy.

#### The role of the governing body

The Ercall Wood Academy governing body is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The governing body is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

#### The role of a parent governor

As a parent governor, you'll work with the governing body to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a parental perspective to the governing body, although you are not there to speak 'on behalf' of the parent body.

#### To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing body delivers effective governance

#### Expectations of governors

As a governor, we expect you to:

- Attend the meetings of governing body (4/5 per year)
- Visit the Ercall Wood Academy as part of an agreed programme of governor engagement
- Maintain confidentiality at all times
- Undertake the mandatory training for governors, as directed by the Learning Community Trust

#### How to apply

If you're interested in applying for the role, please complete the Candidate and Eligibility forms attached to this letter and return to Miss A Goodall via [amy.goodall2@lct.education](mailto:amy.goodall2@lct.education) or letter via the school office by Friday 17<sup>th</sup> November 2023. If we receive more applications than there are vacancies, a secret ballot will be carried out and parents/carers will be asked to vote for their preferred candidate. We will inform you closer to the time if we have to do this.

The term of office for this parent governor role will last for four years and will begin on the date the appointment is confirmed.

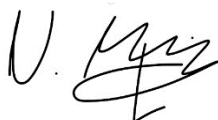


Principal: Mr N Murphy  
Vice Principal: Mrs L Fraser

The Learning Community Trust and its schools are committed to equal opportunities and positively welcomes expressions of interest from all parents/carers. If you wish to be considered as a school governor, you must be committed to the trust's Equality Policy.

If you would like to know about the role of parent governor or have any questions regarding this process, please contact Steph Morley (LCT Governance Professional) via [steph.morley@lct.education](mailto:steph.morley@lct.education) who will be happy to speak with you.

Yours sincerely,



**Mr N Murphy**  
**Principal**

Attachments:

- Candidate form
- Governor eligibility declaration form



## Parent governor – Candidate form

Please complete the blue-shaded sections and submit with your Governor Eligibility Declaration Form by the stated deadline to confirm your expression of interest as a parent governor.

<b>School:</b>	
<b>Name:</b>	
<b>Job held:</b>	
<b>Personal statement</b> Please provide a written statement below of no more than 200 words setting out how you are a good candidate for the role of parent governor – you may want to include your work experience, other voluntary roles held and your motivation for putting yourself forward as a candidate.	
<b>Declaration</b>	



By signing and submitting this expression of interest, I confirm the information I have provided within my statement and the Governor Eligibility Declaration Form is true at the point of submission

**Signed:**

**Date:**

## Governor eligibility declaration form

I understand to serve as a school governor, I must meet specific eligibility criteria and that I cannot undertake the role if any one of the criteria is not met.

I understand I must immediately declare any changes to my eligibility whilst serving as a governor.

I confirm that I:

- Am aged over 18
- Am not a current pupil at the school
- Have not been declared bankrupt
- Am not the subject of a bankruptcy restrictions order or an interim order
- Am not subject to any of the disqualifying reasons set out in the 'disqualifying reasons table' in the following guidance - <https://www.gov.uk/guidance/automatic-disqualification-rules-for-charity-trustees-and-charity-senior-positions>
- Have not been convicted for any unspent criminal offence, excluding any offence for which the maximum sentence was a fine (except for offences specified in the above table which will still count)
- Have not been disqualified from holding office as a governor
- Have not been disqualified from being a company director and/or a charity trustee
- Have not been removed as a trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of misconduct or mismanagement in administration of the charity
- Have not had my estate seized for the benefit of creditors and the declaration of seizure hasn't been discharged, annulled or reduced

### Declaration

By signing and submitting this form, I confirm the information I have provided is true at the point of submission and that any changes to my eligibility will be declared at the earliest opportunity.



Principal: Mr N Murphy  
Vice Principal: Mrs L Fraser

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<b>Signed:</b>	
<b>Date:</b>	

