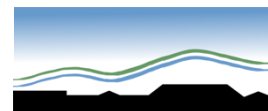


ERCALL WOOD TECHNOLOGY COLLEGE

A FOUNDATION SCHOOL

Headteacher: Chay Davis

Excellence through challenge and initiative



KA/AJM
June 2018

Dear Parent/Carer

Annual Pastoral Review Day – Wednesday 18th July 2018

I would like to cordially invite you to Erccall Wood's Annual Pastoral Review day on Wednesday 18th July 2018. This is an excellent opportunity, in the company of your child's Form Tutor, to review their progress, achievement and targets to date in school at a time when we are looking forward to preparing your child for a new year group in September.

Your child's review will last for approximately 20 minutes. Appointments can be made via the on-line booking system that has been used for all parents evening appointments throughout this academic year. The link to the booking system is via the school website, your log on details remain the same as those used previously (your child's name and form group). If you are able too, please book appointments during school hours. This ensures that parents whose work commitments prevent them attending during the school day are able to come before or after work. If you are unable to access the website for any reason please contact the school by telephone and an appointment will be made for you.

If your child is supported by the Learning Support Department for Special Education Needs there will also be the opportunity for you to meet with a member of the SEND team to discuss their current progress, alongside your son/daughter's Form Tutor. Should you wish to speak with Mrs Weaving, Mrs Leese or your child's 'Key Worker' please contact the school by telephone to arrange an appropriate time.

To enable the organisation and success of the day your child will only be expected to come into school for the appointment with you and in school uniform. Failure to attend the appointment without an appropriate reason (for example medical or illness) will count as an unauthorised absence for your child.

Yours faithfully

Miss K Athawes
Deputy Headteacher

