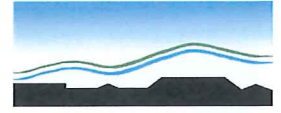


# ERCALL WOOD TECHNOLOGY COLLEGE

A FOUNDATION SCHOOL

Headteacher: Chay Davis

*Excellence through challenge and initiative*



Friday 1<sup>st</sup> December 2018

Dear Parent/Guardian

I would like to take this opportunity to remind you of the due dates for the Arthog trip. Places are going fast but we do still have limited availability if you would like your son/daughter to attend.

We will accept payments of £135 by Friday 8<sup>th</sup> December with the balance of £135.00 to be paid by Friday 26<sup>th</sup> January 2018. This is a total of £270.00

This is a fantastic way for your son/daughter to bond with others in their Tutor group and is beneficial in establishing lasting friendships.

Please send cheques made payable to Ercall Wood Technology College and inform your child to bring it to Mrs Sherry in the Resources Department. After the first payment has been made, I will send you a payment card. This acts as your record of payment so please take care of it. Would you please make sure that each time you make a payment you put the payment and payment card in an envelope labelled with the title Arthog Trip, your child's name and their form.

If you decide to withdraw your child from the trip up to one month before departure then you will forfeit your deposit unless the place can be filled, but the school will refund any other payments you have made. If, however, you withdraw your child on or after Friday 26<sup>th</sup> January 2017, then you will forfeit all payments unless we are able to find a replacement before we go. This is because we will have no money to refund as our final payment to Arthog will have been made.

May I remind all parents that the school reserves the right to withdraw the offer of a place at any time and for whatever reason should it become necessary. This is at the discretion of the trip organiser and senior management of the school.

Finally, it is no longer compulsory to have a medical inspection prior to the visit, but the nature of the visit can be strenuous and fairly physically demanding. It is essential that I have certain medical details from you. Further details and travel arrangements will be forwarded to you in due course. I will be running a parents' information evening in January. It is important that you come to that evening, as last minute information about the trip will be given.

Telford & Wrekin Remission Policy for Arthog states that, if you are in receipt of any of the following you are eligible for a remission of Arthog fees and a reduced cost of the trip. If this applies to you, you will need to contact me at school prior to sending in your non-refundable deposit:



Free Schools Meals  
Income Support  
Income Based Job Seekers Allowance  
Support under part VI of the Immigration & Asylum Act 1999  
Child Tax Credit  
Working Tax Credit

If you need further details, please contact me at school.

Yours sincerely

A handwritten signature in black ink, appearing to be 'OR' followed by a long horizontal line and a small vertical stroke at the end.

Mr Rounsley  
Arthog Coordinator