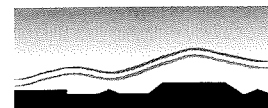


ERCALL WOOD TECHNOLOGY COLLEGE

A FOUNDATION SCHOOL

Headteacher: Chay Davis

Excellence through challenge and initiative



THE ARTHOG EXPERIENCE 2018

Dear Parent/Guardian

Our Year 7 students have the opportunity to attend one week at Arthog from Monday 26th February 2017 to Friday 2nd March 2017

There are only 60 places and they are available strictly on a 'first come, first served' basis. If you would like your son/daughter to attend then your next step is to send a £100.00 non-refundable deposit to school by Friday 24th November 2017; if your child does not secure a place, then the deposit will be returned to you. To ease the financial burden on parents I would like to suggest the following payment plan:

Amount due:	Due date:	Total paid by due date:
£100 (non-refundable deposit).	by Friday 24th November	£100
£100	by Friday 15th December	£200
£70	by Friday 26th January	£270

This does not mean, however, that you cannot pay the whole amount on the first payment date, or smaller more frequent amounts. However, you do need to ensure that these payment dates are met. Final payment must be received by Friday 26th January 2018.

Please send cheques made payable to Ercall Wood Technology College and inform your child to bring it to Mrs Sherry in the Resources Department. After the first payment has been made, I will send you a payment card. This acts as your record of payment so please take care of it. Would you please make sure that each time you make a payment you put the payment and payment card in an envelope labelled with the title Arthog Trip, your child's name and their form.

If you decide to withdraw your child from the trip up to one month before departure then you will forfeit your deposit unless the place can be filled, but the school will refund any other payments you have made. If, however, you withdraw your child on or after Friday 26th January 2017, then you will forfeit all payments unless we are able to find a replacement before we go. This is because we will have no money to refund as our final payment to Arthog will have been made.

May I remind all parents that the school reserves the right to withdraw the offer of a place at any time and for whatever reason should it become necessary. This is at the discretion of the trip organiser and senior management of the school.

Finally, it is no longer compulsory to have a medical inspection prior to the visit, but the nature of the visit can be strenuous and fairly physically demanding. It is essential that I have certain medical details from you. I enclose a medical form, please fill it in and return it to me along with the deposit. Further details and travel arrangements will be forwarded to you in due course. I will be running a parents' information evening in January. It is important that you come to that evening, as last minute information about the trip will be given.



Telford & Wrekin Remission Policy for Arthog states that, if you are in receipt of any of the following you are eligible for a remission of Arthog fees and a reduced cost of the trip. If this applies to you, you will need to contact me at school prior to sending in your non-refundable deposit:

- Free Schools Meals
- Income Support
- Income Based Job Seekers Allowance
- Support under part VI of the Immigration & Asylum Act 1999
- Child Tax Credit
- Working Tax Credit

If you need further details, please contact me at school.

Yours sincerely



Mr Rounsley
Arthog Coordinator

.....
PLEASE COMPLETE THE FOLLOWING AND INCLUDE IT WITH YOUR FIRST PAYMENT.

THE ARTHOG EXPERIENCE 2017

I / We enclose a cheque/cash for £100 (by Friday 24th November 2017) as deposit for:

(Pupil's name) of (Form)

I / We understand that it is a non-refundable deposit and that if we withdraw my/our son / daughter from the trip on or after Friday 26th January 2018, the school will be unable to refund any payments unless a replacement can be found.

Signed (Parent / Guardian)

Date