

BEHAVIOUR FOR SUCCESS POLICY

In consultation with staff, pupils, parents and governors, the college developed a robust policy to support behaviour management of pupils in all aspects of college life.

This focuses on students taking responsibility for the consequences of their actions through a clear, non-negotiable discipline policy. The aim of the policy is to promote good behaviour and high standards of work from students through consistent application of the policy.

The policy describes consequences for actions that range in seriousness:

Consequence 1 (C1) - the breaking of simple rules, results in a warning;

Consequence 2 (C2) – for time wasting in lessons, results in a break or lunch detention;

Consequence 3 (C3) – for rudeness and disobeying, results in an after-school detention.

After-school detentions take place in the seclusion room and are supervised by up to four members of staff every night. The detention is for 30 minutes. Should students fail to attend, parents will be contacted by email, text or telephone and a second opportunity to complete the detention is given the following night. At this point the detention increases in duration to 45 minutes. If a student fails to attend this detention a letter is sent home from the Head teacher informing parents that their child is to be kept behind for a senior staff detention on a set night. This third and final detention is for 60 minutes.

REWARDS

At Ercall Wood we view the rewards aspect of the behaviour policy as equal, if not more important. Students have the opportunity to collect merits, commendations, attendance certificates and award vouchers.

AWARDS VOUCHERS

The awards are intended to be given to students who consistently behave and do everything expected of them without having to be continuously reminded. Such things as the list below, but this is only a guide obviously!

- Always bring their books/kit/equipment to lesson
- Always completes homework on time and to an appropriate standard
- 100% attendance
- Always participates in class discussion/activities
- Service to the college (helping departments etc.)
- Consistently well behaved does everything asked first time
- Always produces appropriate standards of work (not just A* students)
- Significant improvement over a sustained period

VOUCHERS MUST NOT BE AWARDED FOR:

- One off pieces of work from students that do not usually produce such efforts (use this as the start for them to show sustained improvement, award them merits at this time)
- One off incidents of good behaviour (No bribes – if you behave today you can have a voucher, again use merits!)

Please continue to use merits/commendations for students that you want to reward but that do not fit the criteria of an awards voucher. Students will still be awarded merit badges and prizes for highest merit winner etc.

ISSUING VOUCHERS

When issuing one of your 50 vouchers per half-term, please write on the back of it the **Students Name, Students Form, Date and Your Name**.

Please give the voucher to the student and get them to record it in their homework planner. Students should hand vouchers to their tutors who will place them in the box in the staffroom.

These are entered into a half-termly draw that allows students to win substantial prizes such as i-pods, digital cameras, stereo systems and vouchers to spend at Argos including a whole school first prize of up to £100 of vouchers.

MERITS

Merits can be collected in all lessons and for extra-curricular activities, these should be awarded frequently and can be used for things such as improving behaviour and standards of work. These are recorded in the Homework planners and totals are kept by form tutors. Students work towards achieving Bronze (100 merits), Silver (300 merits) and Gold (500 merits) badges throughout Key Stage 3. These are awarded in assemblies along with prizes for highest merit achievers for individuals and form groups every half-term.

COMMENDATIONS

Commendations are awarded by departments for students that produce outstanding pieces of work. Students also acquire commendations by offering their assistance at whole school events such as Open Evening, Induction Days and for taking part in extra-curricular activities. Students are presented by departments with certificates for each commendation they receive, these are also recorded in the Homework planners and prizes are given in assemblies to individuals and form groups for the highest number of commendations earned.

BEHAVIOUR CHARTER

As a commitment to instill and maintain the highest of standards at Ercall Wood the pastoral team and all staff will endeavour to:

- Uphold an ethos of mutual respect by encouraging students to:
 1. Respect themselves.
 2. Respect each other.
 3. Respect the college, the staff and its facilities.

- Attendance Officer to make first day absence phone calls, when the reason for absence is unknown
- Encourage initial parent contact to be made through the Form Tutor.
- Monitor lateness through tutor files.
- Phone or write to parents of persistent offenders of lateness and poor attendance.
- Make an initial response within one working day to contact from a parent.
- Provide an estimate of the timescale to conclude investigations after an incident.
- Arrange an appointment for parents to come in within three working days after initial contact (five if parents are unable to make arranged appointments).
- Inform and involve parents of persistent offenders in terms of poor behaviour.
- Contact parents with praise when students are doing well.
- Carry out common assessment on students causing concern that will need multi-agency involvement.
- Inform parents of both the victim and perpetrator, on incidences of violence and racism.
- Inform parents when students are withdrawn from lessons.

RELIGIOUS EDUCATION

The college is not affiliated with a particular religious organisation. Religious Education is taught to all students as a separate subject. It is offered to all students as a GCSE subject. Any parents wishing to exercise their rights in legislation to their child's attendance at religious worship or instruction should contact the College.

SEX EDUCATION

The College follows the DCSF guidelines on sex education which is taught through discrete elements of the science curriculum and also within the Personal, Health and Social Education syllabus. This deals with both physiological aspects and the appropriate moral framework. The College's sex education policy is available, in College, to parents on request.

ATTENDANCE

Student attendance is extremely important. Students are expected to be punctual to College and to attend regularly. Attendance is carefully monitored each week and parents are asked to produce a letter or to telephone the College to explain any absence. The Attendance Clerk uses a text alert system for parents of any pupil who is absent from registration with no reason provided, this will be generated on day one of any unexplained absence and will be followed by a phone call to parents on day two of any unexplained absence.

Students are also encouraged to take an active part in monitoring their own attendance record through the 'Wise Up (to Attendance)' programme. This provides students with a weekly percentage of their attendance and offers advice on how to improve if the 'present' percentage rate falls below the expected target of 95%+.

LUNCH ARRANGEMENTS

The school dining room is open at both break and lunchtime for students to purchase hot food and drinks. Please see sample menus below:

<p><u>Traditional Diner</u> Meal Deal Available Daily £2.35 One main hot choice One carbohydrate Choice of vegetables Hot pudding or cookie</p>	<p><u>Pasta/Noodle Diner</u> Meal Deal Available Daily £2.35 Pot of pasta or noodles with sauce Cookie Cuplet Drink</p>	<p><u>'To Go' Diner</u> Meal Deal Available Daily £2.35 Pre-packed sandwich / wrap Cookie Cuplet Drink</p>
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SCHOOL DAY

Personal Development with Tutor	Lesson 1	Break	Lesson 2	Lunch	Lesson 3
8.50 – 9.15	9.15 – 10.55	10.55 – 11.15	11.55 – 12.55	12.55 – 1.35	1.35 – 3.15

- Proposed changes to timings of the school day from Monday 5th June 2017

Lesson 1	Break	Lesson 2	KS3 Years 7,8,9	KS4 Years 10,11	Lesson 3
8.50 – 10.30	10.30 – 10.50	10.50 – 12.30	Tutor Time 12.30 - 12.55 Lunch 12.55 – 1.35	Lunch 12.30 – 1.10 Tutor Time 1.10 – 1.35	1.35 – 3.15